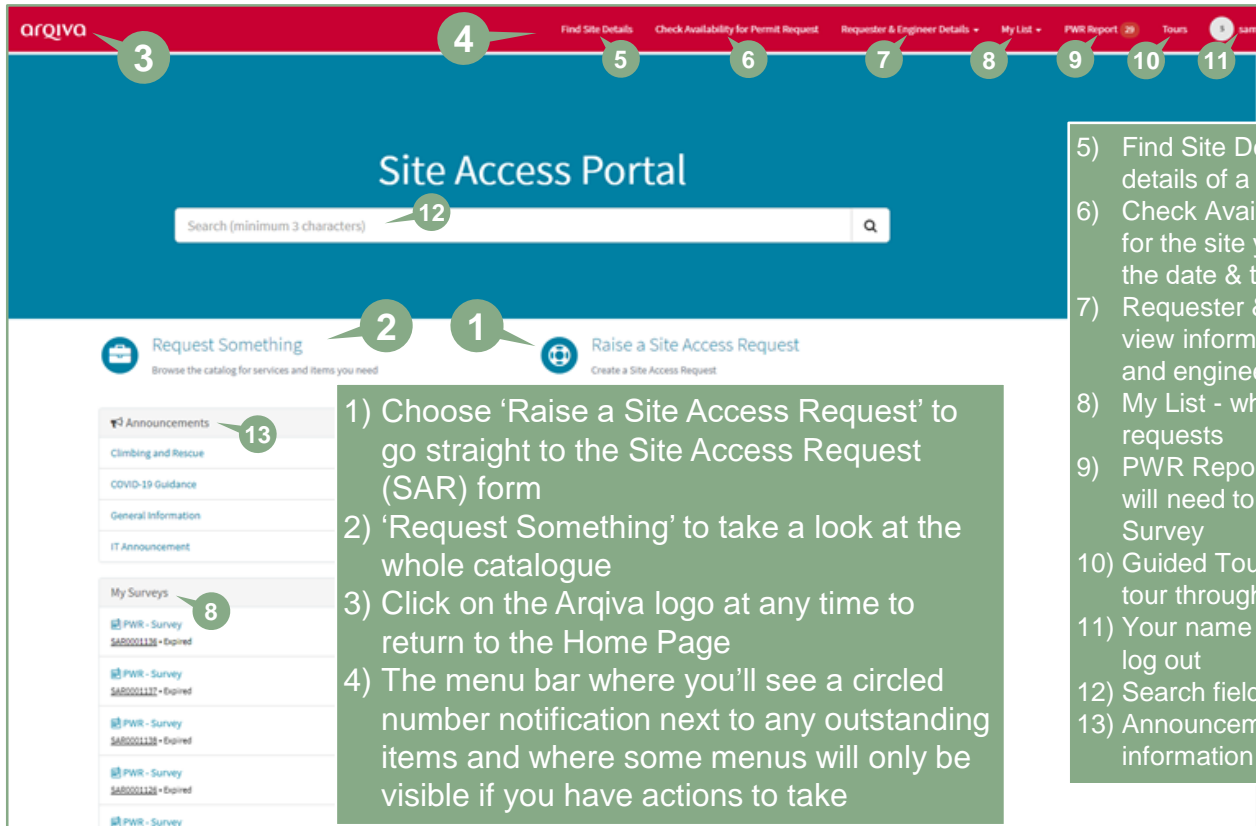




Logging in and Your Home Page

- Your Home Page

Your Home Page



The screenshot shows the Arqiva Site Access Portal home page. At the top is a red navigation bar with the Arqiva logo (3) and a menu with items 4 through 11. Below the navigation bar is a blue header with the title 'Site Access Portal' and a search bar (12). The main content area has two primary buttons: 'Request Something' (2) and 'Raise a Site Access Request' (1). On the left, there is an 'Announcements' section (13) and a 'My Surveys' section (8) containing several 'PWR - Survey' items. The page is annotated with green callout boxes containing numbers 1 through 13, each pointing to a specific feature or element.

- 1) Choose 'Raise a Site Access Request' to go straight to the Site Access Request (SAR) form
- 2) 'Request Something' to take a look at the whole catalogue
- 3) Click on the Arqiva logo at any time to return to the Home Page
- 4) The menu bar where you'll see a circled number notification next to any outstanding items and where some menus will only be visible if you have actions to take

- 5) Find Site Details - enables you to view the details of a particular site
- 6) Check Availability for Permit Request - search for the site you want to plan a visit to and see the date & time of any existing SAR's
- 7) Requester & Engineer Details - enables you to view information on your company, requesters, and engineers
- 8) My List - where you can find all of your existing requests
- 9) PWR Report - When your SAR has expired you will need to complete the Post Work Report Survey
- 10) Guided Tours - on some pages you can take a tour through the activities available on that page
- 11) Your name - click here to view your profile and log out
- 12) Search field - start typing your keyword
- 13) Announcements - where you'll find any useful information we have for you